



## RENTAL APPLICATION

\_\_\_\_\_ (together with all adult occupants as referred to herein, collectively, "APPLICANT") hereby makes an application to RE/MAX Realty Group (hereinafter "RE/MAX Realty Group") for the lease of (Address): \_\_\_\_\_  
Beginning on the date of \_\_\_\_\_, 20\_\_\_\_, for the monthly Rent of \$\_\_\_\_\_ payable in accordance with an executed lease. Lease term requested: \_\_\_\_\_.

It is understood that the Premises are to be used as a residential dwelling to be occupied by none other than those persons listed in this application and that occupancy is subject to the vacancy by the departing occupant. All personal property placed on the Premises shall be at the Applicant's risk, and the Applicant is responsible for insuring the same.

APPLICATION IS BEING MADE FOR THE PREMISES IN ITS PRESENT CONDITION UNLESS OTHERWISE INDICATED. This application consists of five pages. The truth of the information contained herein is essential, and if the landlord/owner or owner's designated agent deems any answer or statement herein to be false or misleading, it shall be considered that any lease granted by virtue of this application may be cancelled at option of the landlord/owner or owner's designated agent.

**A NON-REFUNDABLE RENTAL PROCESSING FEE** in the amount of **\$50.00 per adult occupant** is included with this application. All adult occupants must be processed and be a party to the lease. The application process may take up to a minimum of five (5) working days to complete after it is received. The Applicant hereby waives any claim for damages because of non-acceptance of this application, which the landlord/owner or owner's designated agent may reject.

**A SECURITY DEPOSIT** equal to one month's Rent (unless otherwise agreed upon) is due and payable on or before the effective date of the lease. This security deposit is payable to RE/MAX Realty Group if they manage the property. Please consult with your agent. If the Applicant enters an agreement to lease a furnished unit, an additional deposit will be required not to exceed one month's Rent. If the Applicant enters an agreement to lease a pet-friendly property, a pet deposit will be required for each pet unless such pet qualifies under §5514 of the Delaware Landlord Tenant Code. All deposits are held by RE/MAX Realty Group in a non-interest-bearing escrow account according to the laws in the State of Delaware.

1. The Applicant has no leasehold interests in the rental property until (1)- the Applicant has been approved and (2) there is a fully ratified lease.
2. Occupancy of residences shall conform to applicable zoning laws, applicable by-laws, and/or property owners' association rules and regulations.
3. The Listing Broker can furnish a copy of the lease form to the Applicant for review. When the Applicant receives the notification of approval from the landlord/owner or owner's designated agent, the Applicant agrees to execute a lease in accordance with the terms of the application. NOTE: Applicant agrees to execute a lease within three business days from notification of acceptance. If the property for which you are applying is managed by RE/MAX Realty Group, you will be required to remit all monies with certified funds at the time of lease (unless otherwise agreed upon). The landlord/owner or owner's designated agent reserves the right to rescind acceptance and resume marketing until lease ratification. The Applicant agrees to apply for all utilities/services prior to taking occupancy of the leased premises and agrees to pay for all applicable utilities/services, i.e., electricity, gas, water, sewer, fuel, refuse, and will pay necessary deposits.

The Applicant hereby authorizes RE/MAX Realty Group, its employees and/or agents, or any credit bureau or other investigative agency employed by such firm, to investigate and to report and disclose to the landlord/owner or owner's designated agent the results of the references herein listed, statements and other data obtained from any other person pertaining to credit, employment, rent history, and financial responsibility or criminal record of the Applicant. Applicant hereby authorizes the references listed herein to disclose or report any information requested by RE/MAX Realty Group and/or agents. Applicant authorizes all information about my tenancy at any rental unit and agrees to hold harmless anyone who responds in good faith.

Be certain that you have completed all five pages of the application and attach the fee of \$50.00 for each adult Applicant included in this application. Include the following:

1. Copy of Driver's licenses for all occupants;
2. Copies of **three** consecutive current pay or some form of verification of income;
3. Contact information from current and previous landlords (**three years**). Include their name, address, and contact phone number for verification.

**ALL APPLICATIONS WILL BE PROCESSED IN ACCORDANCE WITH ALL APPLICABLE LAWS, INCLUDING FAIR HOUSING AND AMERICANS WITH DISABILITIES ACT (ADA).**

**AGENCY DISCLOSURE (CIS):** Parties acknowledge that RE/MAX Realty Group is the landlord/owner listing broker. Applicants may wish to retain their own agent, which may include another RE/MAX Realty Group agent. Still, in any event, Applicants should understand that Rental Listing Agent represents the landlord/owner, not the Applicant. RE/MAX Realty Group offers rentals in accordance with all Fair Housing and Civil Rights laws, Federal and State Fair Housing Laws, the Delaware Fair Housing Act, and the Fair Housing provisions of § Section 5116 of the Delaware Landlord Tenant Code.

**CIS is included in this package. Please Initial \_\_\_\_\_/\_\_\_\_\_**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



**Rental  
Application  
Office Use Only**

Date: \_\_\_\_\_

Agent: \_\_\_\_\_

Application Fee Paid \_\_\_\_\_

The undersigned hereby makes an application to rent: \_\_\_\_\_

**Please tell us about yourself.**

**Applicant Name:**

Date of birth:	SSN:	Phone:
Driver's License #:	State:	
E-mail Address:	Cell Phone:	

**Co-Applicant Name (if married):**

Date of birth:	SSN:	Phone:
Driver's License #:	State:	
E-mail Address:	Cell Phone:	

**Names of all other Occupants under the age of 18 years:**

Total # of Occupants:

# Of Pets	Kind of Pet/Breed/Weight/Age:
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**Please give your residence history for the past three years, beginning with the most current.**

Current address:

City:	State:	Zip Code:
Own      Rent      (please circle one)	Monthly Payment or Rent:	How long:

Reason for leaving:

Rental Reference (Name & Phone Number):

Reason for leaving:

**Applicant Employment Information**

**Military:** Attach a copy of the latest Leave & Earnings Statement and/or Transfer Orders. **Self-Employed:** Attach a copy of the past year (1 year) U.S. Tax Form 1040 & Schedule C.

**Hourly/Weekly Employees:** Attach copies of your last three pay stubs.

Applicant(s) shall provide, if necessary, a salary key or authorization code if verification is to be obtained via an automated employment and salary verification service.

Current Employment Status:  Employed Full-Time       Employed Part-Time       Student       Retired       Not Employed

Present Employer:

Employer Address:	How Long:
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Supervisor:

Phone:	E-Mail:
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Position:	Gross Monthly Salary: \$	Other Monthly Income: \$
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If you would like us to consider other sources of income, please list the income, source, and person we could contact for confirmation. You do not have to reveal alimony, child support, or retirement income unless you want us to consider the income to qualify for this rental.

Amount \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_ Phone # \_\_\_\_\_

**Co-applicant Employment Information**

Current Employment Status:  Employed Full-Time       Employed Part-Time       Student       Retired       Not Employed

Present Employer:

Employer Address:	How Long:
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Supervisor:

Phone:	E-Mail:
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Position:	Gross Monthly Salary: \$	Other Monthly Income: \$
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If there are other sources of income you would like us to consider, please list income sources and the person we could contact for confirmation. You do not have to reveal alimony, child support, or retirement income unless you want to consider the income to qualify for this rental.

Amount \$ \_\_\_\_\_ per \_\_\_\_\_ Source \_\_\_\_\_ Phone # \_\_\_\_\_

**Financial Information**

Your Bank(s):	City / State / Branch & Account # / Type	Phone:
1.		
2.		
3.		
Your Credit References:	City / State / Type / Account #	Phone:
1.		
2.		
3.		

**Have you or Co-Applicant(s) ever:**

- 1. Been sued for non-payment of Rent?  YES  NO
- 2. Been convicted or had your lease terminated?  YES  NO
- 3. Been sued for damage to a rental property?  YES  NO
- 4. Broken a rental agreement or lease?  YES  NO
- 5. Declared Bankruptcy?  YES  NO If yes, how long ago were you discharged?

**Additional Information**

Number & descriptions of automobiles, motorcycles, vans, trucks, trailers, campers, RV's, boats, commercial vehicles, etc.

Make/Model	Year	Color	Tag # / State

Other vehicles (motorcycles, trailers, camper, boat, etc.):

**Emergency Contact**

Name of a person not residing with you:

Address:

City:	State:	Zip Code:
Phone:	Relationship:	

**References**

Name:	Address:	Phone:
1.		
2.		
3.		

I authorize the verification of the information provided on this form regarding my credit and employment. I have received a copy of this application.

Signature of Applicant:	Date:
Signature of Co-Applicant:	Date:
Signature of Co-Applicant:	Date:
Signature of Co-Applicant:	Date:



**CONSENT TO OBTAIN CONSUMER REPORTS FOR TENANT SCREENING PURPOSES**

In connection with, and for the duration of, my tenancy with you, I understand that you may obtain consumer reports for screening purposes that relate to my credit and employment history. This information will, in whole or in part, be obtained from Experian eSolutions; telephone 800.831.5614. I authorize, without reservation, any party, institution, or agency contacted by Tenant Reports.com or this real estate firm to furnish the above-mentioned information and authorize RE/MAX Realty Group to disclose the information obtained to the landlord/owner of my potential rental property.

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**Applicant Name is Required**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Date of Birth**

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**Social Security Number**

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**Alias/Previous Name(s)**

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**Current Address**

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**City/State/Zip Code**

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**Driver's License Number/State**

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**Rental Property Applying For**

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**Applicant Name is Required**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Date of Birth**

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**Social Security Number**

---

**Alias/Previous Name(s)**

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**Current Address**

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**City/State/Zip Code**

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**Driver's License Number/State**